OFFICE OF THE
TOWN MANAGER

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Town of Shrewsbury

MASSACHUSETTS 01545-5398

May 4, 2007

To: Fire Station Building Committee

From: Daniel J. Morgado

Re: Next Meeting

The next meeting of the Fire Station Building Committee will be **Thursday, May 10, 2007 at 6:00 PM** in **Conference Room A** located at the Municipal Office Building, 100 Maple Avenue to consider the following agenda:

AGENDA

1. Call to Order
2. Accept minutes of April 12, 2007 (attached)
3. Approve the following bill schedule

Fontaine Brothers (Payment Application #6)	$266,287.85
Acme Blueprint	$201.30
	$266,489.15

4. Report of the Architect
5. Building Committee Action
   - Review status of project budget
   - Other action as necessary
6. Adjourn

Please advise with any questions.

Cc (via Email) Kaffee Kang, Harold Stuart, Kevin Samara, Richard Ricker, Michael Hale, Michael D'Errico, Parks and Cemetery Commission c/o Angela Snell

FIRE STATION BUILDING COMMITTEE
April 12, 2007

Present: Bruce Card, Robert Cox, Pat Sacco, Daniel Morgado

Absent: Anthony Mastromatteo, Gerald LaFlamme, Ralph LeBlanc

Also Present: None

Call to order 6:00 PM

On a motion by Mr. Cox, second by Mr. Sacco, the committee voted to accept the minutes of the meeting held on March 8, 2007.

On a motion by Mr. Sacco, second by Mr. Cox, the committee voted to pay the following bill schedule:

Fontaine Brothers (Payment Application #5)	$525,255.00
Kang Associates	$12,315.00
Robert Lanciani	$3,972.80
Robert Lanciani	$3,972.80
Yankee Engineering & Testing	$425.00
Yankee Engineering & Testing	$259.00
Graybar Electric	$119.23
The Granite Group	$149.12
	$546,467.95

Ms. Kang was unable to attend and provided to the Committee a report dated April 11, 2007 (attached).

Mr. Card reported that he had been visiting the project daily and progress has been excellent and the contractor continues to do an excellent job. The recent weather conditions has impacted the project.

On a motion by Mr. Sacco, second by Mr. Cox, the Committee voted to approve Change Order #1 ($21,991) and Change Order #2 ($10,908) (attached).

Mr. Cox reported that the question of the driveway opening at Station #3 has been resolved. A COP is being prepared.

There was brief review of the budget.

The next meeting of the Building Committee will be May 10th, 2007 at 6:00 PM.

The meeting adjourned at 6:15 PM

Respectfully Submitted,

Daniel J. Morgado
Town Manager

KANG ASSOCIATES INC
Architecture
Interior Design

410 Boston Post Road
Sudbury, MA 01776

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www.kangarchitects.com

Memo to: Shrewsbury Fire Stations Bldg. Committee
From: Kaffee Kang
Date: April 11, 2007
Re: Progress Report

I apologize for not being at your meeting of April 12, 2007. I made a scheduling mistake that could not be undone. So, I am sending you a written report on the progress of the project.

At the HQ, progress has been slow through the cold winter days. The steel is erected in the administration section. Bill Faneuf reports today that the CMU has started. Now that freezing weather is behind us, I think progress should pick up quickly.

At Station #3, progress has been steady with some slowdown during inclement weather. The exterior brick is complete. The roofing is complete, except for some trims. Bill Faneuf reports that the windows are installed. They should be ready to pour the slabs soon which will allow them to do the interior walls.

Construction work has begun at Station #2. The firefighters are living in a trailer and pretending they're on "vacation." The asbestos has been abated. Demolition should be close to complete.

As before, I have no serious concerns. Fontaine Brothers are doing a good job.

CHANGE ORDER

Project: **Shrewsbury Fire Stations**
Shrewsbury, MA

CHANGE ORDER NO: 1

Date: March 21, 2007

Contractor: Fontaine Brothers, Inc.
510 Cottage Street
Springfield, MA 01104
Telephone: 413-781-2020
Fax: 413-734-1881

Architect: Kang Associates, Inc.
410 Boston Post Road
Sudbury, MA 01776
Telephone: 978-443-6383
Fax: 978-443-1360

The Contract is changed as follows:

1. Change main disconnects at all stations from fusible to circuit breakers..... $1,750
2. Relocate electric service equipment at HQ and Station #3..... $4,293
3. Add 2" conduits for fiber optic cable..... $4,710
4. Add pull station at Station #3 bunk room door..... $622
5. Change exterior pole lights to Halophane type..... $10,616

TOTAL..... $21,991

The original Contract Sum was..... $5,721,000.00
Net change by previously authorized Change Orders..... $0.00
The Contract Sum prior to this Change Order was..... $5,721,000.00
The Contract Sum will be **increased** by this Change Order in the amount of..... **$21,991.00**
The new Contract Sum including this Change Order will be..... $5,742,991.00
The Contract Time will be **unchanged**.
The dates of Substantial Completion as of this Change Order therefore are **June 1, 2007** (Sta. #3) and **April 28, 2008** (HQ & Sta.#2).

The conditions hereinbefore referred to are as follows:

A. The aforementioned change and work affected thereby is subject to all contract stipulations and covenants.
B. The rights of the Owner are not prejudiced.
C. All claims against the Owner which are incidental to or a consequence of the aforementioned change are satisfied.
D. This change order is not valid until approved by the Owner and Architect.
E. Signature of the Contractor indicates agreement herewith, including adjustment to contract sum and/or contract time.

ARCHITECT	CONTRACTOR	OWNER
Kang Associates, Inc.	Fontaine Brothers, Inc.	Town of Shrewsbury
410 Boston Post Road	510 Cottage Street	100 Maple Avenue
Sudbury, MA 01776	Springfield, MA 01104	Shrewsbury, MA 01545
By:	By: George O Foster	By:
Date: March 23, 2007	Date: 3/27/07	Date: 3/29/2007

CHANGE ORDER

Project: **Shrewsbury Fire Stations**
Shrewsbury, MA

CHANGE ORDER NO: 2

Date: March 21, 2007

Contractor: Fontaine Brothers, Inc.
510 Cottage Street
Springfield, MA 01104
Telephone: 413-781-2020
Fax: 413-734-1881

Architect: Kang Associates, Inc.
410 Boston Post Road
Sudbury, MA 01776
Telephone: 978-443-6383
Fax: 978-443-1360

The Contract is changed as follows:

1. Change 6" water service pipe at Station #3 to 12" PVC.

TOTAL..... **$10,908**

The original Contract Sum was..... $5,721,000.00
Net change by previously authorized Change Orders..... $21,991.00
The Contract Sum prior to this Change Order was..... $5,742,991.00
The Contract Sum will be **increased** by this Change Order in the amount of..... $10,908.00
The new Contract Sum including this Change Order will be..... $5,753,899.00
The Contract Time will be **unchanged**.
The dates of Substantial Completion as of this Change Order therefore are **June 1, 2007** (Sta. #3) and **April 28, 2008** (HQ & Sta.#2).

The conditions hereinbefore referred to are as follows:

A. The aforementioned change and work affected thereby is subject to all contract stipulations and covenants.
B. The rights of the Owner are not prejudiced.
C. All claims against the Owner which are incidental to or a consequence of the aforementioned change are satisfied.
D. This change order is not valid until approved by the Owner and Architect.
E. Signature of the Contractor indicates agreement herewith, including adjustment to contract sum and/or contract time.

ARCHITECT	CONTRACTOR	OWNER
Kang Associates, Inc.	Fontaine Brothers, Inc.	Town of Shrewsbury
410 Boston Post Road	510 Cottage Street	100 Maple Avenue
Sudbury, MA 01776	Springfield, MA 01104	Shrewsbury, MA 01545
By:	By:	By:
Date: March 23, 2007	Date: 3/23/07	Date: 3/25/2007